

## Risk Control: Monthly Commercial Vehicle Maintenance Checklist

Inspector:				
Date:			Time:	
Vehicle Type:				
VIN:			License Plate:	
Monthly Maintenance	Okay	Repair	N/A	Comments
Replace oil filter				
Replace air filter				
Change oil				
Lubricate chassis				
Change transmission fluid				
Add antifreeze				
Flush cooling system				
Align wheels				
Rotate tires				
Adjust brakes				
Tune engine				
Inspect HVAC				
Inspect electrical system				
<b>ENGINE</b>	Okay	Repair	N/A	Comments
Check belts for wear and tension				
Inspect spark plugs				
Inspect points				
Inspect exhaust system for leaks, smoke and rust				
Check for oil, transmission and coolant leaks				
Check seals on engine block and oil pan				
Check seals around filters				
<b>ELECTRICAL</b>	Okay	Repair	N/A	Comments
Check battery charge/condition				
Check battery terminal condition				
Test exterior lighting function				
Test interior lighting function				
Test signals function				

BRAKES	Okay	Repair	N/A	Comments
Conduct a general brake inspection				
Adjust parking brake				
Check brake disc condition				
Check brake pad condition				
Check brake hose condition				
Inspect hydraulic units				
Check brake fluid level				
Inspect clutch				
COOLING	Okay	Repair	N/A	Comments
Check radiator and reservoir for leaks				
Check fluid levels				
Check condition of radiator fan				
Adjust level of coolant				
Renew coolant as necessary				
STEERING	Okay	Repair	N/A	Comments
Adjust play in the system				
Inspect ball joints				
Inspect front and rear bearings				
Check dampers for leaks				
Inspect steering torque				
Check condition of suspension				
Additional Notes to the Mechanic:				

The insurance policies, not this descriptive brochure, form the contract between the insured and the insurance company. The policies contain limits, exclusions, terms, and conditions not listed in this brochure. Not all coverages are available in all states. All coverages are subject to individual underwriting judgments and to state legal and regulatory requirements. This brochure is provided for informational purposes only and does not constitute legal advice. Policies for this program are issued by one or more insurance companies partnered with Paragon Insurance Holdings, LLC.

Trident is a registered service mark of Paragon Insurance Holdings, LLC.

